



Right People, Right Now



Introducing Corner Office Consultants

Your Partner in Finding and Identifying IT Professionals

Let's face it - you're busy. Your staff is busy too. You need to fill your positions with the right people, but don't have the time to sort through mounds of resumes. Outside of job boards, where do you find people? Are you being told there is no budget for recruiting?

Corner Office Consultants gets it! That's why we know we can help you not only build your team with good candidates, but do it fast and effective - to meet your budget!

We come from the IT industry - both functional and technical areas. That "real life" experience combined with superior recruiting and business training allows us to get the right IT employee for you.

Whether you want direct hire, contract to hire or temporary IT professionals- from Support Staff to Executive level - Corner Office Consultants can help!

The Right Fit for Your Needs

Sometimes, you need fulltime recruiting. Sometimes, you just need some help advertising. With our four different Recruitment Process Outsourcing Services, you'll find we have a service that fits you.

Source Basic

- Job Advertising to Boards and Web 2.0 Networking Sites
- Resumes are directed to you to screen

Source Advanced

- Targeted Search and Contact Generation
- Corner Office performs light screening and sends over top 6-10 resumes

Recruit Basic

- Entire process is outsourced to Corner Office. For entry level roles.
- Corner Office sends you top 3-5 resumes

Recruit Advanced

- Entire process is outsourced to Corner Office. For higher level/hard to fill roles.
- Corner Office sends you top 3-5 resumes

Our History

Founded in 2002 by Information Technology Professionals, Corner Office Consultants set out to bring a difference to IT recruiting - because we've been in your shoes. A Certified Woman Owned Business, we are located in Atlanta and Memphis. Whether you are an IT hiring manager or a hands-on IT professional, we have been there too and know what it takes to be successful. We won't waste your time with candidates that don't match your needs - we'll get you the right candidate and get them fast!





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Corner Office Consultants Advantage

Thank you very much for helping us fill this position. It was a tough role to fill, but once again you have proven your ability to locate the right candidate for your client. Keep up the great work!

Carlos D, Staffing Manager
Sysco Corporation

We have partnered with Corner Office Consultants on numerous occasions to recruit key technical, sales and project personnel for us and our clients. Corner Office Consultants significantly reduces the sourcing, screening and negotiation cycles. They are adept at quickly identifying the right candidate - technically, functionally and culturally. We have also found the COC team to be flexible, easy to work with and understanding of our business constraints.

Jim Dombrowski, President
Trend Consulting Services

“Corner Office helped me locate one of the finest employees I’ve ever hired. Having the right people allows us to focus on external business issues rather than internal employee issues.”

Tom Scardino, President
New World Media

Does Your HR Supplier Have...		
	Them	Corner Office Consultants
Certified Recruiters and Sourcers	No	YES
Recruiters with previous experience in IT/Consulting Roles	No	YES
1 Year Guarantee on our recruited candidates	No	YES
Extended Networks via Web 2.0 Networking – NOT reliant on Job Boards	No	YES
Weekly Recruiting Status Reports	No	YES
Candidate Presentation to Hire Ratio of 4 to 1	No	YES
Customized Services for your needs: Job Description, Compensation Analysis, Background Checks, Technical & Behavioral Assessments and more	No	YES
Discounts on partnerships and multiple Placements	No	YES
Onsite / Offsite Recruiting Project Management	No	YES
Quality over Quantity – We are focused on providing the best service to our clients, NOT on bragging about how many clients we have	No	YES

Skills Provided:

Network Engineers
Software Engineers
Database Administrators
IT Managers/Executives
System Architects
Developers/Programmers

SAP Professionals
Oracle Professionals
Peoplesoft Professionals
JDEdwards Professionals
Manhattan Professionals
Maximo Professionals
Hyperion Professionals

And more

Sample Client List:

Accenture
ACH Food Companies
AutoZone
BEA Systems
Bovis Lend Lease
City of Memphis
Cooper Industries
Emerson
IBM
International Paper
Memphis Light, Gas & Water
Oracle Corporation
Smith and Nephew
Sysco
Thomas and Betts
Tyson Foods



Corner Office Consultants Recruiting Process Outsourcing Options

	Source Basic	Source Advanced	Recruit Basic	Recruit Advanced
Includes	Jobs posted on several boards and Web 2.0 groups in your Company Name. Resumes are directed to you and you handle the screening.	Corner Office performs targeted search and contact generation. Performs light screening with top 6-10 resumes sent to you as well as the contact generation list	Entire process is outsourced to Corner Office with pre-employment verifications. You receive the top candidates after full screening. One Year Guarantee	Entire process is outsourced to Corner Office with pre-employment verifications. You receive the top candidates after full screening. One Year Guarantee
For Situations	For Basic/Entry-level positions	For more advanced roles - targeted search for people from competitors or with specific skill sets.	For entry level hires when you don't want to perform screening and want only a few top candidates. Level determined based on requirements.	For advanced, hard to fill positions when you don't want to perform screening and only want a few top candidates. Typically salaries of \$60k and above but depends on skills.
Investment	\$1,395	\$3,995	10% of 1 st year salary	15-25% of 1 st year salary
Prepare Job Description	●	●	●	●
Perform Job Advertising	●	●	●	●
Name/Contact Generation and List		●		●
Resumes directed to	Client	Corner Office	Corner Office	Corner Office
Candidate Review, Filter to 6-10 Top Candidates		●		
Candidate Review/Interview and Present 3-5 Top Candidates			●	●
Coordinate Phone/In-Person Interviews			●	●
Offer Presentation/Negotiation			●	●
Reference Check	Final Candidate	Final Candidate	Final Candidate	Final 2 Candidates
Background Check	Final Candidate	Final Candidate	Final Candidate	Final 2 Candidates
Behavioral Assessment			Final Candidate	Final 2 Candidates
Skills Testing				●
One Year Guarantee			●	●

So what are you waiting for? Contact us today and we'll be glad to help with your IT Resource needs!